

College Curriculum Review Committee Meeting Minutes: 10/04/2023

Members Present: Vince DeTuri, Zachary Wilson, Kate Polasek, Nancy Diller, Jacob Hall, Eileen Gravani, Carol Van Der Karr, Jennifer Martin Tse, Kim Rombach, Kenneth Goward,

Members Absent: Pam Schroeder, Christopher Ortega, Jennifer Parker,

Topic	Comments	Action
Approval of Minutes	Minutes approved from May 10, 2023.	Approved
Old Business: INT 490	No updates.	
New Business:		
Minutes sign-up	Please sign up to take minutes at the meetings. October 8 – Chris November 1 – Kim November 15 November 29 December 13 – Jacob	
Election of Chair	Kate Polasek was elected as chair.	Approved Motion by Jacob Hall, Seconded by Zachary Wilson
Charge to the UCRC	Nancy Diller presented the charge to the committee. There was a discussion about the requirement of the number of members as stated in the handbook.	
Writing Intensive Courses	Carol Van Der Karr discussed a compliance issue for federal and state financial aid and new software that is requiring that we structure some of our curriculum in Banner a bit differently to help ensure that students are appropriately in compliance and receive the aid they are eligible for each semester. One of the solutions revolves around writing intensive courses. Currently, we put the attribute on at the section level of the semester schedule as the WI is fluid. We now need to have that at the course level in order for the courses to translate into the new system. Since the WI attribute is assigned at the section level (i.e., sections of the same course may or may not be WI), this is causing technical/communication issues between banner, Degree	Nancy, Jennifer, and Zachary (Advisement and Transition) will meet to discuss possible impacts of this process.

	Works, and financial aid. To solve the issue without changing a campus policy, it was proposed that we should create cloned versions of courses (i.e., writing intensive sections and non-writing intensive sections will now have different course numbers). UCRC approved the proposed process to allow for Writing Intensive attribute to be placed on the course level and create a cloned course that would not be writing intensive. Departments will be consulted, along with Advisement and Transition regarding the implementation of this change.	
ENG 209 Introduction to the Digital Humanities <i>(new course)</i>	No discussion.	Approved Motion by Nancy Diller, Seconded by Kim Rombach
MUS 254 Ensemble <i>(course deactivation)</i>	No discussion	Approved Motion by Kate Polasek, Seconded by Zachary Wilson
REC 114 Tabletop Gaming <i>(new course)</i>	Kate will check with the department on the Activity attribute and ask that the course title and abbreviated titles be consistent. Would recommend not having a student fee. Will students be playing the game with the tangible components, or will the games be engaged through a virtual simulator?	Proposal tabled.
Applied Kinesiology B.S./Athletic Training M.S. <i>(new program)</i>	For the required course blocks, change the credit ranges to the minimum number of credits needed.	Motion to contingently pass by Kate Polasek, Seconded by Nancy Diller
Meeting adjourned at 4:12pm.		Approved Motion by Nancy Diller, Seconded by Jacob Hall

Submitted by Jacob Hall